

## Ethics and Data Linkage Application Documents

The process of applying for linked data requires applications and approvals from the Tasmanian Human Research Ethics Committee (HREC), The Tasmanian Data Linkage Unit and approvals from the Data Custodians of the datasets accessed via data linkage. It is the researcher's responsibility to submit an application to the Tasmanian HREC and the TDLU, and the TDLU will manage the approval process with Data Custodians.

The following table highlights the key information required by each party. It is important that information supplied to the Tasmanian HREC is identical to that provided to the TDLU and vice versa. If the information differs, there may be significant delays in the approval or provision of data, as an ethics amendment or additional data custodian approvals may be required.

Type of Action / Document	Responsibility	Document to be Submitted With:		
		Tas HREC Application	TDLU Application for Linked Data	*Data Custodian Approval Request
Discuss proposed data linkage project with TDLU	Researcher			
Request a data linkage quote from the TDLU	Researcher			
Request a data linkage feasibility letter from the TDLU (include with Ethics application)	Researcher	Yes		
TDLU supplies the researcher with a Data linkage diagram (include with Ethics application)	TDLU	Yes		Yes
Completed data variable lists for each dataset (Template(s) provided to Researcher from TDLU) (Identical data variable lists to be provided to Ethics and TDLU)	Researcher	Yes	Yes	Yes
List all researchers involved in the project (the same list must be included on the Ethics and TDLU applications)	Researcher	Yes	Yes	
Dataset names, dataset custodians, date range of data required (the same information must be provided on the Ethics and TDLU applications)	Researcher	Yes	Yes	Yes
All documentation relevant to the project such as participant information, consent forms and study protocol (include with Ethics and TDLU application)	Researcher	Yes	Yes	
Ethics application submitted to Tas HREC (copy provided to TDLU)	Researcher	Yes	Yes	Yes
Completed application for linked data submitted to TDLU	Researcher		Yes	Yes
Copy of Ethics approval letter (provided to TDLU)	Researcher		Yes	Yes
Copy of any Ethics amendments and approvals (provided to TDLU)	Researcher		Yes	Yes
Data custodian approval letter(s)	TDLU			Yes
Final Data Linkage Approval provided to researcher with Researcher Terms and Conditions	TDLU			

\* TDLU will submit relevant documents to the data custodians as part of the approval process